

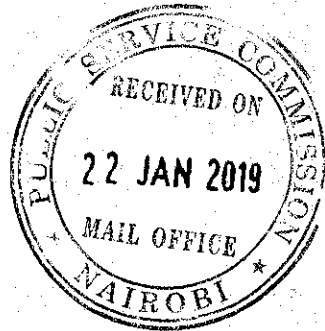


**MINISTRY OF ENVIRONMENT AND FORESTRY  
OFFICE OF THE CABINET SECRETARY**

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**NHIF BUILDING  
RAGATI ROAD  
P.O. BOX 30126  
NAIROBI**

Ref: DENR/HRM/19/VOL.I  
Date: 11<sup>th</sup> January, 2019



All Cabinet Secretaries  
The Secretary/CEO, PSC (K)

**INTERNAL ADVERTISEMENT FOR THE FOLLOWING INTERNSHIP POSITIONS**

Applications are hereby invited from suitably qualified persons for the positions indicated below;

1. Environment Law Intern - Two (2) Positions
2. Communications Intern - Two (2) Positions
3. Information, Communication and Technology Intern - Two (2) Positions

Interested and qualified persons are requested to submit their applications; together with copies of their curriculum vitae, academic and professional certificates to the Office of the undersigned, on or before 11<sup>th</sup> February, 2019;

The Cabinet Secretary  
Ministry of Environment and Forestry  
P.O Box 30126-00100  
**NAIROBI**

**OR:**

Hand Delivered to the Ministry's Central Registry, NHIF Building, 13<sup>th</sup> Floor, Room 1303.

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## **DETAILS OF THE POSITIONS:**

### **i TITLES, AND NUMBER OF VACANCIES:**

1. Environment Law Intern - Two (2) Positions
2. Public Communications Intern - Two (2) Positions
3. Information, Communication and Technology Intern - Two (2) Positions

**Consolidated Salary:** Kshs. 25,000 per month

**Terms of Engagement** – Twelve (12) months contract

### **ii DUTIES, RESPONSIBILITIES AND REQUIREMENTS FOR THE POSITIONS:**

#### **1. Environment Law Intern – Two (2) Posts**

##### **Duties and Responsibilities**

Duties and responsibilities will entail: -assisting in collecting and collating data and information on treaties, conventions, statutes and regulations related to environment and natural resources; participating in environmental awareness creation and advocacy; and assisting in writing periodic reports.

##### **Requirements**

For appointment to the position, a candidate must have:-

- i. Bachelors Degree in Environmental Law from a recognized institution;
- ii. Certificate in Computer application skills.

#### **2. Public Communications Intern (required specialization: news media, digital media and social media) – Two (2) Positions**

##### **Duties and Responsibilities**

Duties and responsibilities will entail:- assisting in building corporate relations; assisting in developing content on topical issues for uploading onto the Ministry's website, Information Education Communication (IEC) materials and undertaking media monitoring;

