VACANT POSITIONS IN THE PUBLIC SERVICE

Applications are invited from qualified persons for the positions shown below.
Interested and qualified persons are requested to make their applications as follows:
(i) Online through the Commission website www.publicservice.go.ke or job portal www.psckjobs.go.ke

(ii) by completing ONE PSC 2 (Revised 2016) application form. The form may be downloaded from
the Commission’s websites.

Completed applications should be sent or delivered to:

THE SECRETARY/CEO
PUBLIC SERVICE COMMISSION
COMMISSION HOUSE
P.O. BOX 30095 – 00100
NAIROBI

Please Note:

(i) Candidates should NOT attach any documents to the application form. ALL the details requested in
the advertisement should be filled on the form. It is an offence to include incorrect information in the
application. Details of academic and professional certificates not obtained by closure of the advert
should not be included.

(ii) Only shortlisted and successful candidates will be contacted.

(iii) Canvassing in any form will lead to automatic disqualification.

(iv) The Public Service Commission is committed to implementing the provisions of the Constitution -
Chapter 232 (1) on fair competition and merit, representation of Kenyans diverse communities and
affording equal employment opportunities to men and women, members of all ethnic groups and
persons with disabilities. THEREFORE, PEOPLE WITH DISABILITIES, THE MARGINALIZED
AND THE MINORITIES ARE ENCOURAGED TO APPLY.

(v) Shortlisted candidates shall be required to produce originals of their National Identity Card,
academic and professional certificates and transcripts during interviews.

(vi) It is a criminal offence to present fake certificates/documents.

(vii) Serving officers shall be required to produce the original letter of appointment to their current
substantive post during the interview.

Applications should reach the Commission on or before 16th July 2019 latest 5.00 pm (East African Time).
NEW ENTRY POSITIONS

MINISTRY OF HEALTH - OTHAYA TEACHING AND REFERRAL HOSPITAL

PUBLIC HEALTH OFFICER – ONE (1) POST

Basic Salary Scale: Ksh. 37,070 – Ksh. 49,950 p.m. (Job Group ‘K’)

Three (3) years contract (Renewable subject to satisfactory performance)

For appointment to this grade, an officer must have:
(i) Bachelors degree in Environmental Health or Public Health from a university recognized in Kenya; and
(ii) Certificate of Competence from the Association of Public Health Officers.

Duties and Responsibilities
This will be the entry and training grade in to this cadre. An officer at this level will provide Environmental Health Extension services in the area of deployment, where specific duties and responsibilities will include:

(i) identifying environmental health issues at community level;
(ii) compiling and maintaining up to date records of services rendered;
(iii) assessing health needs of the community;
(iv) implementing sanitation and hygiene standards in the community;
(v) compiling and maintaining up to date records of services rendered;
(vi) assessing health needs of the community;
(vii) implementing sanitation and hygiene standards in the community;
(viii) sensitizing communities on food and water safety measures; and
(ix) compiling data on disease trends.

NURSING OFFICER 1– FOUR (4) POSTS

Basic Salary Scale: Ksh. 37,070 – Ksh. 49,950 p.m. (Job Group ‘K’)

Three (3) years contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have a:

(i) Bachelors degree in either Nursing or Midwifery from a university recognized in Kenya;
(ii) Registration Certificate issued by the Nursing Council of Kenya; and
(iii) Valid practicing license from the Nursing Council of Kenya.

Duties and Responsibilities
This is the entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities will entail:

(i) providing holistic care by carrying out risk identification and assessment;
(ii) performing a comprehensive physical examination within various settings;
(iii) assessing, formulating, planning and implementing evidence-based nursing care;
(iv) creating and maintaining a safe nursing care environment for client/patient;
(v) collaborating and maintaining effective working relationships among interdisciplinary
teams to support client/patient and their families;
(vi) conducting community health risk assessment and providing outcome-based
interventions; documenting interventions and nursing outcomes;
(vii) participating in quality improvement and quality assurance procedures; and
(viii) diagnosing common health conditions and recommending necessary interventions.

MEDICAL SOCIAL WORKER II – TWO (2) POSTS

Basic Salary Scale: Ksh. 30,170 – Ksh. 40,060 p.m. (Job Group ‘J’)

Three (3) years contract (Renewable subject to satisfactory performance)

For appointment to this grade a candidate must have a Bachelors degree in any of the following
disciplines: - Social Work, Sociology, Psychology, Anthropology, Mental Health or equivalent
qualification from a university recognized in Kenya.

Duties and Responsibilities

This will be the entry and training grade into this cadre. An officer at this level will be expected
to undertake social work activities and programmes, including; -

   (i)  counselling,
   (ii)  placement,
   (iii) home based care,
   (iv)  rehabilitation; and
   (v)  follow up of patients in general but particularly sensitive cases of pandemic diseases.

MEDICAL ENGINEERING TECHNOLOGIST III- SEVEN (7) POSTS

Basic Salary Scale: Ksh. 24,580– Ksh. 32,760 p.m. (Job Group ‘H’)

Three (3) years contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have a Diploma in Medical Engineering or any
other equivalent qualification from a recognized institution.

Duties and Responsibilities;

This is the entry and training grade for this cadre. An officer at this level will work under
supervision of a senior officer. Duties and responsibilities at this level will entail: -

   (i)  undertaking preventive maintenance and repairs of medical/hospital equipment, plants,
instruments and furniture;
   (ii)  requisitioning for spare parts and consumables;
(iii) taking inventory of medical/hospital equipment, furniture and plants; collecting information for research;
(iv) collecting information on medical engineering services for input into the integrated health information management system;
(v) carrying out minor repairs of health facilities and utilities; and
(vi) implementing medical engineering programmes and projects.

ORTHOPAEDIC TRAUMA TECHNOLOGIST III– THREE (3) POSTS V/NO. 49/2019

Basic Salary Scale: Ksh. 24,580– Ksh. 32,760 p.m. (Job Group ‘H’)

Three (3) years contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have a Diploma in Orthopedic Plaster Technology from a recognized institution.

Duties and Responsibilities
This is the entry and training grade for this cadre. An officer at this level will work under the guidance and supervision of an experienced officer. Duties and responsibilities will entail:

(i) manipulating and reducing fractures and dislocations;
(ii) fixing and removing casts, bandages and tractions to and from patients;
(iii) correcting congenital talipes equino-varus;
(iv) counseling patients/clients on issues regarding orthopedic trauma;
(v) cleaning and treating simple wounds resulting from orthopedic trauma;
(vi) documenting orthopedic and trauma cases; and
(vii) assessing and referring patients with musculoskeletal conditions.

REGISTERED CLINICAL OFFICER III– FOUR (4) POSTS V/NO. 50/2019

Basic Salary Scale: Ksh. 24,580– Ksh. 32,760 p.m. (Job Group ‘H’)

Three (3) years contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have a:

(i) Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution; and
(ii) certificate of Registration by Clinical Officers’ Council.

Duties and responsibilities
This is the entry grade into this cadre. An officer at this level will work under guidance of a senior officer. Duties and responsibilities at this level will include:
(i) taking history, examining, diagnosing and treating patients’ common ailments at an outpatient or inpatient health facility;
(ii) implementing Community Health Care activities in liaison with other health workers;
(iii) guiding and counseling patients, clients and staff on health issues;
(iv) sensitizing patients and clients on preventive and promotive health;
(v) carrying out minor surgical procedures as per training and skill;
(vi) collecting and compiling clinical data; and
(vii) referring patients and clients to appropriate health facilities.

**PHYSIOTHERAPIST III– FIVE (5) POSTS**

Basic Salary Scale: Ksh. 24,580– Ksh. 32,760 p.m. (Job Group ‘H’)

Three (3) years contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have a:
(i) Diploma in Physiotherapy from a recognized training institution;
(ii) certificate of registration from the Physiotherapy Council of Kenya; and
(iii) Current Certificate of Practice from Physiotherapy Council of Kenya.

**DUTIES AND RESPONSIBILITIES**

This will be the entry and training grade into this cadre. An officer at this level will work under the guidance of a senior officer. Specific duties and responsibilities will include:

(i) providing physiotherapy services to inpatients and outpatients at an outpatient unit/ward/health institution;
(ii) assessing patient needs including rehabilitation;
(iii) verifying and maintaining information and records relating to patients’ screening, assessing and providing therapeutic exercises, manual therapy, electrotherapy and hydrotherapy as per the patients/clients formulated treatment plan;
(iv) collecting data for operational research;
(v) sensitizing the community on physiotherapy issues; and
(vi) preparing periodic reports.

**PHARMACEUTICAL TECHNOLOGIST III– TWO (2) POSTS**

Basic Salary Scale: Ksh. 24,580– Ksh. 32,760 p.m. (Job Group ‘H’)

Three (3) years contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have a:
(i) Diploma in Pharmaceutical Technology from a recognized training institution;
(ii) Certificate of Registration as a Pharmaceutical Technologist by the Pharmacy and Poisons Board; and
(iii) Valid practicing license from Pharmacy and Poisons Board.
**Duties and Responsibilities**
At this level an officer is expected to provide pharmaceutical services under guidance of a senior officer in providing pharmaceutical services in the hospital including compounding and dispensing medicine, and record keeping.

**OCCUPATIONAL THERAPIST III– TWO (2) POSTS**

Basic Salary Scale: Ksh. 24,580– Ksh. 32,760 p.m.  
(Job Group ‘H’)

Three (3) years contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have a Diploma in Occupational Therapy from a recognized institution.

**Duties and Responsibilities**
This is the entry and training grade for this cadre. An officer at this level will work under the guidance and supervision of an experienced officer. Duties and responsibilities will entail:

(i) assessing and formulating patients’ treatment plan. Maintaining patients records;
(ii) collecting patient data for operational research;
(iii) sensitize community on occupational therapy issues; and
(iv) preparing periodic reports.

**MEDICAL LABORATORY TECHNOLOGIST III– FIFTEEN (15) POSTS**

Basic Salary Scale: Ksh. 24,580– Ksh. 32,760 p.m.  
(Job Group ‘H’)

Three (3) years contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have:

(i) Diploma in Medical Laboratory Technology from a recognized institution;
(ii) Registration Certificate issued by the Medical Laboratory Technicians and Technologist Board of Kenya; and
(iii) Valid practicing license from the Medical Laboratory Technicians and Technologist board of Kenya.

**Duties and Responsibilities**
This is the entry and training grade for this cadre. An officer at this level will work under the guidance and supervision of an experienced officer. Duties and responsibilities will entail:

(i) coordinating provision of laboratory services in a number of units/sections;
(ii) preparing work plans and programs for laboratory activities;
(iii) submitting samples to reference laboratories and institutes for further analysis;
(iv) preparing laboratory manuals and quality specifications;
(v) supervising safe laboratory waste disposal;
(vi) carrying out efficacy tests;
(vii) initiating requisition proposals and undertaking technical evaluation for laboratory supplies/equipment; and
formulating technical laboratory standards.

RADIOGRAPHER III – SIX (6) POSTS  V/NO. 55/2019

Basic Salary Scale: Ksh. 24,580– Ksh. 32,760 p.m.  (Job Group ‘H’)

Three (3) years contract (Renewable subject to satisfactory performance)

For appointment to this grade, an officer must have: -

(i) Kenya Certificate of Secondary Education (KCSE) mean grade C (plain) with grade C (plain) in English/Kiswahili, Biology/Biological Sciences or Physics/physical Sciences and C- in Mathematics; and

(ii) Diploma in any of the following: Diagnostic Radiography/Medical Imaging Sciences, ultrasound, Computerized Tomography, Magnetic Resonance Imaging, Mammography, Nuclear Medicine, Radiation Therapy and Digital Medical imaging equipment or its equivalent from a recognized Institution.

Duties and responsibilities
This is an entry grade for this cadre. An officer in this grade will be required to work under supervision and guidance of a more experienced officer. Duties and responsibilities shall include;

(i) providing radiographic services to the patients;

(ii) processing, verifying and maintaining information relating to patients;

(iii) ordering and maintaining records of radiographic and photographic supplies

PROMOTIONAL POSITIONS

MINISTRY OF HEALTH - OTHAYA TEACHING AND REFERRAL HOSPITAL

SENIOR DEPUTY DIRECTOR, MEDICAL SERVICES I / SENIOR CHIEF MEDICAL SPECIALIST – ONE (1) POST  V/NO. 56/2019

Basic Salary Scale: Ksh. 166,780 – Ksh. 322,040 p.m.  (Job Group ‘T’)

Terms of Service: Permanent or Local Agreement

For appointment to this grade, a candidate must have: -

(i) Served for a cumulative period of at least eighteen (18) years, three (3) of which must have been at the grade of Deputy Director of Medical Services II /Chief Medical Specialist (Job Group ‘R’) and above or in comparable and relevant position in the public service;

(ii) a Bachelors of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from a university recognized in Kenya;
(iii) a Masters degree in any of the following fields: Anesthesia, Cardiothoracic Surgery; Dermatology, Ear, Nose and Throat, General Surgery, Internal Medicine, Microbiology, Neurosurgery, Obstetrics and Gynaecology, Ophthalmology, Orthopedic Surgery, Pediatrics and Child Health, Pathology, Plastic and Reconstructive Surgery, Psychiatry, Radiology, Health Systems Management, Health Economics, Health Informatics, Epidemiology, Global Health Policy, Public Health Microbiology and Emerging Infectious Diseases or equivalent qualification from a university recognized in Kenya;
(iv) a certificate of Registration by the Medical Practitioners and Dentists Board;
(v) a valid practicing license from Medical Practitioners and Dentists Board; and
(vi) Demonstrated professional competence and managerial capacity as reflected in work performance.

Note: Possession of a certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution will be considered as an added advantage.

Duties and Responsibilities:

(i) provide strategic leadership and ensuring excellence in provision of clinical and administrative services;
(ii) enhance collaboration and engagement with stakeholders and partners in support of development of the hospital;
(iii) ensure continuous improvement of the quality and value of services and products provided by the hospital;
(iv) overseeing provision of promotive, preventive, curative and rehabilitative health services;
(v) facilitating implementation of research findings to improve quality of service delivery;
(vi) coordinating and providing specifications for procurement of health commodities;
(vii) ensure adherence to health standards and guidelines;
(viii) mobilize resources and promoting partnership and collaboration with government agencies and development partners in promotion of health programmes and projects;
(ix) monitoring and evaluating provision of health services at all levels; and
(x) coordinating capacity building and performance management.

SENIOR DEPUTY DIRECTOR, MEDICAL SERVICES II/CHIEF MEDICAL SPECIALIST – FOUR (4) POSTS (OBSTETRICS & GYNAECOLOGY -1, INTERNAL MEDICINE -1, PAEDIATRICS AND CHILD HEALTH- 1, GENERAL SURGERY - 1) V/NO. 57/2019

Basic Salary Scale: Ksh. 132,000 – Ksh. 195,410 p.m. (Job Group ‘S’)

Terms of Service: Permanent or Local Agreement

For appointment to this grade, an officer must have:
(i) served for a minimum period of fifteen (15) years, three (3) of which must have been at the grade of Senior Assistant Director of Medical Services /Medical Specialist I, Job Group ‘Q’ and above or in comparable and relevant positions in the public service;
(ii) a Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by Medical Practitioners and Dentists Board;
(iii) a Masters degree in any of the following fields: - General Surgery, Internal Medicine, Obstetrics and Gynaecology, Pediatrics and Child Health or equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board;
(iv) a certificate of Registration by the Medical Practitioners and Dentists Board;
(v) a valid practicing license from Medical Practitioners and Dentists Board; and
(vi) demonstrated professional competence and managerial capacity as reflected in work performance.

**Note:** Possession of a certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution will be considered as an added advantage.

**Duties and Responsibilities**

(i) developing and coordinating implementation of health standards, guidelines and protocols;
(ii) undertaking specialized diagnosis, care, treatment and rehabilitation of patients;
(iii) assessing employees’ fitness for continuation of work, age assessment and medical practice among others;
(iv) developing intervention activities or programs for training of health staff in field of community health and health management;
(v) providing guidance, training and development of professional staff in clinical practice specialty;
(vi) coordinating outreach activities and services;
(vii) analyzing, utilizing and disseminating research findings in planning activities to improve service delivery;
(viii) initiating development of an appropriate health information management system;
(ix) coordinating provision of quality health care and adherence to health standards; and
(x) providing specifications for procurement of health supplies and commodities.

**DEPUTY DIRECTOR OF MEDICAL SERVICES/SENIOR MEDICAL SPECIALIST – NINE (9) POSTS V/NO. 58/2019**

(ORTHOPEDIC SURGEON – 1; ENT SURGEON-1; OPHTHALMOLOGIS- 1; ANAESTHESIST- 1; OBSTETRICS & GYNAECOLOGY -1, PÆDIATRICS -1, INTERNAL MEDICINE -1; DERMATOLOGIST- 1; RADIOLOGY -1)

**Terms of Service:** Permanent and Pensionable

**Basic Salary Scale:** Ksh.119,730 – Ksh.166,780 (Job Group ‘R’)  

For appointment to this grade, an officer must have:

(i) served for a minimum period of twelve (12) years, three (3) of which must have been at the grade of Assistant Director of Medical Services/Medical Specialist, Job Group ‘P’ and above or in a comparable and relevant position in the public service;
(ii) a Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree or any other equivalent qualification from an institution recognized by the Medical Practitioners and Dentist Board;
(iii) a Masters degree in any of the following disciplines: Dermatology, Ear, Nose and Throat, Internal Medicine, Neurosurgery, Obstetrics and Gynaecology, Orthopedic Surgery, Pediatrics and Child Health, Plastic and Reconstructive Surgery, Radiology or equivalent qualification from university recognized in Kenya;
(iv) a certificate by the Medical Practitioners and Dentists Board;
(v) a valid practicing license from Medical Practitioners and Dentists Board;
(vi) demonstrated professional competence and managerial capability as reflected in work performance and results.

**Note:** Possession of a certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution will be considered as an added advantage.

**Duties and Responsibilities**

(i) performing complex and advanced clinical patient management in area of specialization including: Internal Medicine, Obstetrics and Gynecology, General Surgery, ENT Surgery, Ophthalmology, Psychiatry, Anesthesia, Pediatrics, Pathology, Radiology, Public Health or other specialties recognized by the Board;
(ii) coordinating training, coaching and mentoring of health personnel;
(iii) managing health stores building including essential medicines and/or plant and equipment;
(iv) developing intervention activities of programs for the management of diseases and conditions;
(v) developing training curricular and syllabi in collaboration with training institutions;
(vi) coordinating emergency response and clinical care;
(vii) coordinating health projects and programmes;
(vii) carrying out health surveys and research; and
(vii) monitoring the provision of forensic and medco-legal services.

**DEPUTY DIRECTOR OF PHARMACEUTICAL SERVICES/SENIOR PHARMACEUTICAL SPECIALIST- ONE (1) POST V/NO. 59/2019**

**Terms of Service:** Permanent and Pensionable

**Basic Salary Scale:** Ksh.119,730 – Ksh.166,780 (Job Group ‘R’)

For Appointment to this grade, a candidate must have:

(i) served for a minimum period of twelve (12) years, three (3) of which must have been at the grade of Assistant Director of Pharmaceutical Services/Pharmaceutical specialist II, Job Group ‘P’ and above, or in a comparable and relevant position in the public service;
(ii) a Bachelor of Pharmacy (B.Pharm) degree from a university recognized in Kenya;
(iii) a Masters degree in any of the following disciplines: Pharmaceutical Policy Analysis and Formulation; Pharmacognosy and Complementary Medicine; Toxicology; Clinical
Pharmacy; Pharmacovigilance and Pharmaco-epidemiology; Medicines Supplies Management; Narcotic and Psychotropic Substance Control; Pharmaceutics; Pharmacology and Therapeutics; Pharmaceutical Chemistry; Quality Assurance from a university recognized in Kenya;

(iv) a certificate of Registration as a Pharmacist by the Pharmacy and Poisons Board; and
(v) demonstrated professional competence and managerial capability as reflected in work performance and results.

**Note:** Possession of a certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution will be considered as an added advantage.

**Duties and Responsibilities**

(i) analyzing reports of adverse drug reactions;
(ii) setting up and running poison information centers;
(iii) conducting research and dissemination of the findings on medicines utilization;
(iv) assessing and evaluating research proposals involving medicines use;
(v) analyzing medicines for quality assurance;
(vi) coordinating pharmaceutical services in public health programs;
(vii) monitoring and evaluating effectiveness of medication therapy; and
(viii) facilitating detection, prevention, response and provision of information on global public health crisis as per the International Health Regulations.

**DEPUTY DIRECTOR OF DENTAL SERVICES/SENIOR DENTAL SPECIALIST – ONE (1) POST**

V/NO. 60/2019

**Basic Salary Scale:** Ksh.119,730 – Ksh.166,780 (Job Group ‘R’)

**Terms of Service:** Permanent and Pensionable

**For appointment to this grade, an officer must have:**

(i) served for a minimum period of twelve (12) years, three (3) of which must have been at the grade of Assistant Director of Dental Services/Medical Specialist Job Group ‘P’ and above, or in a comparable and relevant position in the Public Service;
(ii) a Bachelor of Dental Surgery (DS) degree or any other equivalent qualification from a university recognized in Kenya;
(iii) a Masters of Dental Surgery degree in any of the following disciplines: Pediatric Dentistry, Periodontology, Oral and Maxillofacial Surgery, Prosthodontics, Restorative Dentistry, Orthodontics or any other equivalent qualification from a university recognized in Kenya;
(iv) a certificate of Registration as a Pharmacist by the Pharmacy and Poisons Board; and
(v) demonstrated professional competence and managerial capability as reflected in work performance and results.
Note: Possession of a certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution will be considered as an added advantage.

Duties and Responsibilities

(i) analyzing reports of adverse drug reactions and poor-quality medicines;
(ii) setting up and running poison information centres;
(iii) conducting research and dissemination of the findings on medicines utilization;
(iv) assessing and evaluating research proposals involving medicines use;
(v) analyzing medicines for quality assurance;
(vi) coordinating pharmaceutical services in public health programs;
(vii) monitoring and evaluating effectiveness of medication therapy; and
(viii) facilitating detection, prevention, response and provision of information on global public; health crisis as per the international health regulations.

SENIOR ASSISTANT DIRECTOR, MEDICAL SERVICES/ MEDICAL SPECIALIST I - FOUR (4) POST

V/NO. 61/2019

(OBSTETRICS & GYNAECOLOGY -1, PAEDIATRICS -1, INTERNAL MEDICINE -1, RADIOLOGY -1)

Basic Salary Scale: Ksh. 98,500– Ksh. 132,000 p.m. (Job Group ‘Q’)

Permanent or Agreement: Permanent and Pensionable

For appointment to this grade, an officer must have:

(i) served for a minimum period of ten (10) years, three (3) of which must have been at the grade of Senior Medical Officer, Job Group ‘N’ and above, or in comparable and relevant position in the public service;
(ii) Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by Medical Practitioners and Dentists Board;
(iii) Masters degree in any of the following fields: Anaesthesia, Internal Medicine, Obstetrics and Gynecology, Pediatrics and Child Health, Radiology, or equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board;
(iv) Certificate of Registration by the Medical Practitioners and Dentists Board;
(v) Valid practicing license from Medical Practitioners and Dentists Board; and
(vi) demonstrated professional competence and managerial capability as reflected in work performance and results.

Note: Possession of a certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution will be considered as an added advantage.
Duties and Responsibilities:
Duties and responsibilities at this level will include:

(i) developing and coordinating implementation of health standards, guidelines and protocols;
(ii) undertaking specialized diagnosis, care, treatment and rehabilitation of patients;
(iii) assessing employees’ fitness for continuation of work, age assessment and medical practice among others;
(iv) providing guidance, training and development of professional staff in clinical practice specialty;
(v) coordinating outreach activities and services;
(vi) analyzing, utilizing and disseminating research findings in planning activities to improve service delivery;
(vii) initiating development of an appropriate health information management system; and
(viii) coordinating provision of quality health care and adherence to health standards.

SENIOR ASSISTANT DIRECTOR, DENTAL SERVICES/ DENTAL SPECIALIST I – TWO (2) POSTS (PROSTHONDONTICS -1, PAEDIATRICS DENTISTRY-1) V/NO. 62/2019

Basic Salary Scale: Ksh. 98,500– Ksh. 132,000 p.m. (Job Group ‘Q’)

Terms of service: Permanent and Pensionable

For appointment to this grade, an officer must have:

(i) served for a minimum period of ten (10) years, three (3) of which must have been at the grade of Senior Dental Officer, Job Group ‘N’ and above or in comparable and relevant position in the public service;
(ii) a Bachelor of Dental Surgery (DS) degree or any other equivalent qualification from a university in Kenya;
(iii) a Masters of Dental Surgery in any of the following disciplines: - Pediatric Dentistry, Prosthodontics or any other equivalent qualification from a university in Kenya;
(iv) a certificate of Registration by the Medical Practitioners and Dentists Board;
(v) a valid practicing license from Medical Practitioners and Dentists Board; and
(vi) demonstrated professional competence and managerial capability as reflected in work performance and results.

Note: Possession of a certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution will be considered as an added advantage.

Duties and Responsibilities
Duties and responsibilities at this level will include:

(i) performing specific dental procedures including, prosthodontics procedures, pediatric dentistry, minor oral-facial surgeries, and periodontology; being on call to review and manage dental health patients;
(ii) undertaking medico-legal duties which include filling of P.3 forms;
undertaking dental examinations, age assessment, and writing dental reports;
(iv) conducting outreach community oral health services; referring complex cases;
(v) educating and creating awareness on prevention of dental diseases and dental health;
(vi) maintaining up-to-date dental health patients’ records and bio data;
(vii) supervising, training and coaching dental interns and students; and
(viii) coordinating capacity building and deployment of dental personnel.

ASSISTANT DIRECTOR PHARMACEUTICAL SERVICES/ PHARMACEUTICAL SPECIALIST II – TWO (2) POSTS V/NO. 63/2019

Basic Salary Scale: Ksh. 85,110– Ksh. 119,730 p.m. (Job Group ‘P’)

Terms of Service: Permanent and Pensionable

For appointment to this grade an officer must have: -

(i) served for a minimum period of three (3) years in the grade of Senior Pharmacist, Job Group ‘N’ or in a comparable and relevant position in the public service;
(ii) a Bachelor of Pharmacy (B. Pharm) degree from a university recognized in Kenya;
(iii) a Masters degree in any of the following: Pharmaceutical Policy Analysis and Formulation; Pharmacognosy and Complementary Medicine; Toxicology; Clinical Pharmacy; Pharmacovigilance and Pharmaco-epidemiology; Medicines Supplies Management; Medicine Regulation; Narcotic and Psychotropic Substance Control; Pharmaceutics; Pharmacology and Therapeutics; Pharmaceutical Chemistry; Industrial Pharmacy; Health Systems Management; Pharmaceutical Care; Health Informatics; Health Economics; Epidemiology; Biostatistics; Medical Statistics; Drug Design and Development; Clinical trials; Quality Assurance; Radio Pharmacy; Public Health; Microbiology or Molecular Pharmacology from a university recognized in Kenya;
(iv) a certificate of Registration as a Pharmacist by the Pharmacy and Poisons Board;
(v) a valid practicing license from Pharmacy and Poisons Board

Note: Possession of a certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution will be an added advantage.

Duties and Responsibilities

(i) selecting, quantifying, procuring and warehousing of medical supplies;
(ii) monitoring effective storage of specialized medical supplies;
(iii) making entries into relevant inventory management records and registers;
(iv) participating in ward rounds to monitor medicine use, interactions and adverse drug interactions;
(v) conducting health education on appropriate use of medicines to patients;
(vi) training and mentoring interns and students attached to the facility;
(vii) keeping safe custody and maintenance of up to date narcotic and psychotropic substances records;
(viii) running of poison information centers, disseminating and providing new drug information to health workers and general public; and
(ix) supervising pharmaceutical services at lower level health facilities.

ASSISTANT DIRECTOR OF CLINICAL SERVICES  - ONE (1) POST - V/NO. 64/2019

Terms of Service:  Permanent and Pensionable

Basic Salary Scale:  Ksh. 85,110– Ksh. 119,730 p.m.  (Job Group ‘P’)

For appointment to this grade, a candidate must have:
(i) served for a minimum period of three (3) years in the grade of Principal Clinical Officer, Job Group ‘N’ or in a comparable and relevant position in the public service;
(ii) a Bachelors degree in Clinical Medicine from a university recognized in Kenya;
(iii) a Masters degree in any of the following disciplines: Clinical Medicine, Public Health, Reproductive Health, Tropical Medicine, Coroner and Forensic Medicine, Family Health, Health Systems Management, international Health, Community Health and Development, Health Economics or Disaster Management from a university recognized in Kenya; and
(iv) a certificate of Registration from the Clinical Officers’ Council.

Note: Possession of a certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution will be an added advantage.

Duties and Responsibilities

Duties and responsibilities at this level include:

(i) implementing clinical service programmes, procedures, guidelines, standards, ethics and quality assurance systems;
(ii) providing clinical and family health care services in health institutions and communities;
(iii) reviewing medico-legal standards and guidelines;
(iv) undertaking research on critical health issues and emerging trends;
(v) implementing referral strategies and guidelines in liaison with relevant stakeholders;
(vi) identifying skills mix and training for quality service provision in the relevant specialized service areas including Ear, Nose and Throat/Audiology, Ophthalmology and Cataract Surgery, Child Health and Pediatrics, Anesthesia, Orthopedics and Trauma, Epidemiology, Lung and Skin, Reproductive Health, Dermatology and Venereology, Coroner and Forensic Medicine, Medical Education, Health Economics and Policy, Health Systems Management, Psychology, Family and Community Health Services; and
(vii) capacity building for disaster preparedness and emergency response.
ASSISTANT DIRECTOR OF MEDICAL SERVICES – ONE (1) POST - V/NO.65/2019

Basic Salary Scale:  Ksh. 85,110– Ksh. 119,730 p.m. (Job Group ‘P’)

Terms of Service:  Permanent and Pensionable

For appointment to this grade, a candidate must have:
(i) served for a minimum period of three (3) years in the grade of Senior Medical Officer, Job Group N or in a comparable and relevant position in the public service;
(ii) a Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from a university recognized in Kenya;
(iii) a Masters degree in any of the following fields: Medicine, Anesthesia, Cardiothoracic Surgery; Dermatology, Ear, Nose and Throat, Otorhinolaryngology, Family Medicine, General Surgery, Geriatrics, Internal Medicine, Microbiology, Neurosurgery, Obstetrics and Gynecology, Occupational Medicine, Ophthalmology, Orthopedic Surgery, Pediatrics and Child Health, Palliative Medicine, Pathology, Plastic and Reconstructive Surgery, Psychiatry, Public Health, Radiology, Health Systems Management, Health Economics, Health Informatics, Epidemiology, Global Health Policy, Public Health Microbiology and Emerging Infectious Diseases, Biostatistics or equivalent qualification from a university recognized in Kenya;
(iv) a Certificate of Registration by the Medical Practitioners and Dentists Board;
(v) a valid practicing license from Medical Practitioners and Dentists Board; and
(vi) shown merit and ability as reflected in work performance and results.

Note: possession of a certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution will be considered as an added advantage.

Duties and Responsibilities

Duties and responsibilities at this level include:

(i) undertaking general diagnosis, care, treatment and rehabilitation of patients;
(ii) carrying out specialized clinical care; providing psycho-social interventions and clinical services to patients;
(iii) training, consulting and performing surgeries in various health facilities;
(iv) carrying out forensic and medico-legal services;
(v) coordinating disease surveillance, prevention, and control;
(vi) coordinating health education and promotion, implementing health projects and
programmes and maintaining up-to-date health information systems;
(vii) monitoring provision of health treatment and care; undertaking health research; and analyzing medical reports.

ASSISTANT DIRECTOR OF NURSING SERVICES - TWO (2) POSTS – V/NO.66/2019

Basic Salary Scale: Ksh. 85,110– Ksh. 119,730 p.m. (Job Group ‘P’)

Terms of Service: Permanent and Pensionable

For appointment to this grade, a candidate must have:

(i) served for a minimum period of three (3) years in the grade of Principal Nursing Officer, Job Group ‘N’ or in a comparable and relevant position in the public service;
(ii) a Bachelors degree in either Nursing or Midwifery from a university recognized in Kenya;
(iii) a Masters degree in any of the following disciplines: Nursing, Midwifery, Medical Surgical Nursing, Pediatric Nursing, Critical Care Nursing, Oncology and Palliative Care Nursing, Forensic Nursing, Community Health Nursing, Nursing Education, Nursing Management and leadership, Mental Health or Geriatric Nursing from a university recognized in Kenya;
(iv) a registration certificate issued by the Nursing Council of Kenya;
(v) a valid practising license from the Nursing Council of Kenya; and
(vi) demonstrated a high degree of professional competence and administrative capability.

Note: possession of a certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution will be considered as an added advantage.

Duties and Responsibilities:

Duties and Responsibilities include: -

(i) developing, implementing and reviewing policies, standards, guidelines and programmes in the provision of nursing services;
(ii) ensuring application of the nursing process at the service delivery unit of specialization;
(iii) carrying out comprehensive health needs assessment in the area of specialization;
(iv) monitoring and evaluating health care services in a health facility;
(v) coordinating the provision of appropriate healthcare services including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood Illnesses (IMAI), immunization and reproductive health;
(vi) providing quantification and specifications for procurement of medical supplies and equipment;
(vii) advising Health/Hospital Management Team (HMT) on matters relating to Nursing Services; and
(viii) implementing continuing professional development programmes for nurses.

Ag. SECRETARY/CEO
PUBLIC SERVICE COMMISSION