

REPUBLIC OF KENYA



MINISTRY OF AGRICULTURE, LIVESTOCK, FISHERIES AND CO-OPERATIVES OFFICE OF THE CABINET SECRETARY

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Ref. No: MOALF/SDF/HRM/20 VOL. 6

11th August, 2020

All Principal Secretaries
The Solicitor General, State Law Office
The Comptroller of State House
The Principal Administrative Secretary, Office of the Deputy President
The Clerk of the National Assembly
The Clerk, the Senate
The Chief Executive Officer, Council of Governors
The National Council for Persons with Disability
All County Public Service Boards
The Inspector General, National Police Service
All Heads of Divisions/Units, State Department for Fisheries, Aquaculture and the Blue Economy

ADVERTISEMENT OF VACANT POSTS IN THE MINISTRY OF AGRICULTURE, LIVESTOCK, FISHERIES AND COOPERATIVES, STATE DEPARTMENT FOR FISHERIES, AQUACULTURE AND THE BLUE ECONOMY

Applications are invited from suitable and qualified persons for the vacant posts in the State Department for Fisheries, Aquaculture and the Blue Economy. Interested and qualified persons are requested to make their applications by completing ONE application form PSC. 2(Revised 2016). The form may be downloaded from the Public Service Commission website, www.publicservice.go.ke

S/No	Designation	Grade	No. of Vacancies	V/ No.
1.	Principal Fisheries/ Blue Economy Officer	CSG 8	6	1/2020
2.	Principal Laboratory Analyst	CSG 8	10	2/2020
3.	Principal Laboratory Technologist	CSG 8	7	3/2020

S/No	Designation	Grade	No. of Vacancies	V/ No.
4.	Senior Laboratory Technologist	CSG 9	3	4/2020
5.	Laboratory Technologist I	CSG 10	2	5/2020
6.	Senior Laboratory Technician	CSG 10	8	6/2020
7.	Laboratory Technician I	CSG 11	6	7/2020
8.	Laboratory Technician II	CSG 12	2	8/2020

Please Note

- Candidates should **NOT** attach any documents to the application form;
- Only shortlisted and successful candidates will be contacted;
- Canvassing in any form will lead to automatic disqualification; and
- The Ministry of Agriculture, Livestock and Fisheries avails equal employment opportunities to all Kenyans. Women, People living with disabilities, the marginalized and the minorities who meet the requirements of the advertised posts are encouraged to apply.

Shortlisted candidates shall be required to produce their original certificates and other testimonials during the interview.

Completed application forms should be sent to the Principal Secretary, State Department for Fisheries and the Blue Economy, Ministry of Agriculture, Livestock and Fisheries, P. O. Box 58187-00200, Nairobi, email hrmfisheries@kilimo.go.ke or hand deliver your application to our offices, Maji House 3rd Floor Room 343 on or **before 24th August, 2020.**

DETAILS OF THE POSTS

PRINCIPAL FISHERIES/BLUE ECONOMY OFFICER, SIX (6) POSTS: V/NO. 1/2020

Basic Salary:	Ksh.55, 150.00	(CSG 8)
House Allowance:	Ksh.35, 000.00	
Commuter Allowance:	Ksh.8, 000.00	
Leave Entitlement:	30 days per financial year	
Medical Benefits:	As existing in the Civil Service	
Terms of Service:	Pensionable.	

For appointment to this grade, an officer must:-

- (i) be serving at the grade of Senior Fisheries/Blue Economy Officer, CSG 9 or in a comparable and relevant position in the wider public service or private sector;
- (ii) have a Bachelors Degree in any of the following fields:- Fisheries, Zoology, Aquatic Sciences, Natural Resource Management, Biochemistry, Food Science and Technology, Environmental Science, Biological Science, Physical Sciences, Chemistry, fisheries management, sociology, economics/statistics, environmental law or any other equivalent qualifications from a university recognized in Kenya;
- (iii) have knowledge of the Fisheries Policies, Fisheries Act and other related Statutes; and
- (iv) have shown merit and proven ability as reflected in work performance and results.

Duties and Responsibilities

Specific duties and responsibilities at this level include:

- (i) validating fisheries, aquaculture and blue economy related statistical data and reports.
- (ii) fisheries policy research and development, and monitoring of its implementation,
- (iii) development of policy briefs/ fact sheets,
- (iv) promotion of Kenya as a centre for aquaculture development,
- (v) development and implementation of international standards/protocols, conventions and treaties
- (vi) development of the Blue Economy Master Plan;
- (vii) monitoring of co-management tools development and implementation
- (viii) perform project delivery activities such as report writing;
- (ix) undertaking and organizing data collection and survey field work.

PRINCIPAL LABORATORY ANALYST - TEN (10) POSTS - V/NO 2/2020

Salary Scale:	Ksh. 55,150-82,330 p.m	(CSG 8)
House Allowance:	Ksh. 35,000 p.m	
Commuter Allowance:	Ksh. 8,000 p.m	
Extraneous Allowance:	Ksh. 25,000 p.m	
Leave Entitlement:	30 days per financial year	
Medical Benefits:	As existing in the Civil Service	
Terms of Service:	Pensionable.	

For appointment to this grade, an officer must:-

- (i) be serving at the grade of Senior Laboratory Analyst, CSG 9 or in a comparable and relevant position in the wider public service or private sector;
- (ii) have a Bachelors Degree in any of the following fields:- Laboratory Sciences, Biomedical Sciences, Medical Laboratory Technology, Biotechnology, Applied Biology, Biochemistry, Analytical/Applied chemistry, Microbiology, Food Science and Technology in any of the following fields:- (Analytical Chemistry, Industrial Chemistry, Biology) from a university recognized in Kenya; and
- (iii) have shown merit and ability as reflected in work performance and results.

Duties and Responsibilities

Specific duties and responsibilities at this level include:-

- (i) coordinating provision of laboratory services in a number of units/sections;
- (ii) preparing work plans and programs for laboratory service activities;
- (iii) submitting samples to reference and research institutes for analysis;
- (iv) preparing laboratory manuals and quality specifications;
- (v) supervising safe laboratory waste disposal;
- (vi) analytical methods validation;
- (vii) making laboratory material requisitions and undertaking technical evaluation for laboratory supplies/equipment; and
- (viii) formulating technical laboratory standards.

PRINCIPAL LABORATORY TECHNOLOGIST: - SEVEN (7) POSTS: V/NO. 3/2020

Salary Scale:	Ksh. 55,150 - 82,330 p.m	(CSG 8)
House Allowance:	Ksh. 35,000 p.m	
Commuter Allowance:	Ksh. 8,000 p.m	
Extraneous Allowance:	Ksh. 25,000 p.m	
Leave Entitlement:	30 days per financial year	
Medical Benefits:	As existing in the Civil Service	
Terms of Service:	Pensionable.	

For appointment to this grade, an officer must:-

- (i) be serving at the grade of Senior Laboratory Technologist, CSG 9 or in a comparable and relevant position in the wider public service or private sector;
- (ii) have a Diploma in any of the following fields:- Applied Sciences(Biology, chemistry, Analytical chemistry), Laboratory Sciences, Medical Laboratory Technology, Biotechnology, Food Science and Technology from a recognized institution; and
- (iii) have shown merit and ability as reflected in work performance and results

Duties and Responsibilities

Specific duties and responsibilities at this level include:

- (i) coordinating provision of laboratory services in a number of units/sections;
- (ii) preparing work plans and programs for laboratory service activities;
- (iii) submitting samples to reference and research institutes for further analysis;
- (iv) preparing laboratory manuals and quality specifications;
- (v) supervising safe laboratory waste disposal;
- (vi) maintaining analytical data base, laboratory stores, records and inventory;
- (vii) approving laboratory reports and work plans
- (viii) initiating laboratory material requisition proposals and undertaking technical evaluation for laboratory supplies/equipment;
- (ix) formulating technical laboratory standards;
- (x) developing new laboratory technologies and procedures
- (xi) carrying out drug efficacy tests;
- (xii) carrying out research work in the area of deployment; and
- (xiii) supervising and mentoring other Laboratory Staff working under the officer.

SENIOR LABORATORY TECHNOLOGIST: THREE (3) POSTS: V/NO. 4/2020

Salary Scale:	Ksh.41,770-57,900 p.m.	(CSG 9)
House Allowance:	Ksh. 28,000 p.m.	
Commuter Allowance:	Ksh. 6,000 p.m.	
Extraneous Allowance:	Ksh. 20,000 p.m.	
Leave Entitlement:	30 days per financial year	
Medical Benefits:	As existing in the Civil Service	
Terms of Service:	Pensionable.	

For appointment to this grade, an officer must have:-

- (i) served for a minimum period of six (6) years and currently serving at the grade of Laboratory Technologist II CSG 11 and above or in a comparable and relevant position in the public service or private sector;
- (ii) a Diploma in any of the following fields: - Applied Sciences (Chemistry, Analytical Chemistry, Industrial Chemistry, Biology), Food Science and Technology, Medical Laboratory Technology or Biotechnology from a recognized institution; and
- (iii) shown merit and ability as reflected in work performance and results.

Duties and Responsibilities

Specific duties and responsibilities at this level include:

- (i) sampling, receiving, registering and analyzing samples to determine the chemical quality and bacteriological levels;
- (ii) preparing culture, media, reagents and laboratory reports;
- (iii) identifying and disposing laboratory wastes;
- (iv) maintaining analytical data base, laboratory stores, records and equipment;
- (v) undertaking technical evaluation of laboratory equipment, chemicals and biological items; and
- (vi) liaising with regional/international reference laboratories and research institutions for further analysis.

LABORATORY TECHNOLOGIST I - TWO (2) POSTS: V/NO. 5/2020

Salary Scale:	Ksh. 37,070.00 -49,950.00 p.m.	(CSG 10)
House Allowance:	Ksh. 16,500.00 p.m.	
Commuter Allowance:	Ksh. 5,000.00 p.m.	
Risk Allowance:	Ksh. 3,000.00 p.m.	
Leave Entitlement:	30 days per financial year	
Medical Benefits:	As existing in the Civil Service	
Terms of Service:	Pensionable	

For appointment to this grade, an officer must have:-

- (i) served for a minimum period of three (3) years at the grade of Laboratory Technologist II, CSG 11 or in a comparable and relevant position in the wider public service or private sector;

- (ii) a Diploma in any of the following fields:- Applied Sciences (Chemistry, Analytical Chemistry, Industrial Chemistry, Biology), Food Science and Technology, Medical Laboratory Technology or Biotechnology from a recognized institution; and
- (iii) shown merit and ability as reflected in work performance and results.

Duties and Responsibilities

Specific duties and responsibilities at this level include:-

- (i) collecting, recording, packing, dispatching, analyzing and preserving samples;
- (ii) maintaining biological cultures;
- (iii) preparing media, stains and dyes;
- (iv) writing laboratory reports;
- (v) performing vaccine, animal products and by products quality assurance tests;
- (vi) maintaining analytical data base, laboratory stores, records and equipment;
- (vii) calibrating laboratory equipment;
- (viii) caring for laboratory animals;
- (ix) standardizing laboratory procedures; and
- (x) undertaking disease surveillance activities

SENIOR LABORATORY TECHNICIAN: - EIGHT (8) POSTS - V/NO. 6/2020

Salary Scale:	Ksh. 37,070.00 -49,950.00 p.m	(CSG 10)
House Allowance:	Ksh. 16,500.00 p.m.	
Commuter Allowance:	Ksh. 5,000.00 p.m	
Risk Allowance:	Ksh. 3,000.00 p.m.	
Leave Entitlement:	30 days per financial year	
Medical Benefits:	As existing in the Civil Service	
Terms of Service:	Pensionable.	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of six (6) years and currently serving at the grade of Laboratory Technician II, CSG 12 and above or in a comparable and relevant position in the wider public service or private sector;
- (ii) a Certificate in any of the following fields:- Laboratory Science, Laboratory Technology or Medical Laboratory Technology from a recognized institution; and
- (iii) shown merit and ability as reflected in work performance and results.

Duties and Responsibilities

Specific duties and responsibilities at this level include:-

- (i) receiving, recording, packaging, transporting, analyzing and preserving test samples;
- (ii) collecting, receiving and analyzing complex samples;
- (iii) preparing laboratory reagents;
- (iv) preparing media stains and dyes;
- (v) maintaining biological cultures
- (vi) caring for laboratory animals
- (vii) undertaking disease surveillance activities;
- (viii) applying/adopting new laboratory technologies;

- (ix) preparing and standardizing laboratory procedures;
- (x) demonstrating laboratory tests to students;
- (xi) disposing laboratory wastes; and
- (xii) training and mentoring lower level technicians.
- (xiii) mentoring other laboratory staff working under the officer

LABORATORY TECHNICIAN I: - SIX (6) POSTS: V/NO. 7/2020

Salary Scale: Ksh. 30,170.00 - 40,060.00 p.m (CSG 11)

House Allowance: Ksh. 10,000.00 p.m.

Risk Allowance: Ksh. 3,000.00 p.m.

Leave Entitlement: 30 days per financial year

Medical Benefits: As existing in the Civil Service

Terms of Service: Pensionable.

For appointment to this grade, an officer must have: -

- (i) served for a minimum period of three (3) years at the grade of Laboratory Technician II CSG 12 or in a comparable and relevant position in the wider public service or private sector;
- (ii) a Certificate in any of the following fields: - Laboratory Science, Laboratory Technology or Medical Laboratory Technology from a recognized institution; and
- (iii) shown merit and ability as reflected in work performance and results.

Duties and Responsibilities

Specific duties and responsibilities at this level include:-

- (i) receiving, recording, packing, dispatching, analyzing and preserving test samples;
- (ii) maintaining biological cultures;
- (iii) preparing media, stains and dyes;
- (iv) performing vaccine, animal products, inputs and by products quality assurance tests;
- (v) maintaining laboratory records and equipment;
- (vi) caring for laboratory animals; and
- (vii) undertaking disease surveillance activities.

LABORATORY TECHNICIAN II: - TWO (2) POSTS: V/NO. 8/2020

Salary Scale: Ksh. 24,580- 32,760 p.m (CSG 12)

House Allowance: Ksh. 16,500 p.m.

Commuter Allowance: Ksh. 5,000 p.m

Risk Allowance: Ksh. 3,000 p.m

Leave Entitlement: 30 days per financial year

Medical Benefits: As existing in the Civil Service

Terms of Service: Pensionable.

For appointment to this grade, an officer must have:-

- (i) served for a minimum period of one (1) year in the grade of Laboratory Technician III, CSG 13 or in a comparable and relevant position in the wider public service or private sector; and
- (ii) a Certificate in any of the following fields: - Laboratory Science, Laboratory Technology or Medical Laboratory Technology from a recognized institution

Duties and Responsibilities

Specific duties and responsibilities at this level include:

- (i) cleaning, sterilizing and storing laboratory glass ware, surfaces and equipment;
- (ii) preparing media, stains and dyes;
- (iii) Collecting, receiving, recording, packaging, dispatching, analyzing and preserving test samples;
- (iv) standardizing reagents;
- (v) disposing laboratory waste; and
- (vi) caring for laboratory animals

Hon. Peter Muniya, MGH
CABINET SECRETARY

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The Director
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