



## PUBLIC SERVICE COMMISSION

### Our Vision

“A citizen-centric public service”

### Our Mission

“To reform and transform the public service for efficient and effective service delivery”

## VACANT POSITIONS IN THE NAIROBI METROPOLITAN SERVICES - (DIRECTORATE OF HEALTH SERVICES)

The Public Service Commission (PSC) in conjunction with the Nairobi Metropolitan Services (Directorate of Health Services) invites applications from suitably qualified candidates to fill the following vacant positions on three (3) months contract based on identified needs.

Terms of Service: Three (3) months contract  
Remuneration Package (Consolidated)

### Degree Holders

Medical Officers	-	Ksh.100,000 p.m.
Other Professionals Degrees	-	Ksh.70,000 p.m.
Diploma Holders	-	Ksh.50,000 p.m.

Interested and qualified persons are requested to make their applications **ONLINE** through the Commission website: [www.publicservice.go.ke](http://www.publicservice.go.ke) or jobs portal: [www.psckjobs.go.ke](http://www.psckjobs.go.ke) so as to reach the Commission on or before **13<sup>th</sup> July 2020** latest by 5.00 p.m. (East African Time)

**MEDICAL OFFICER - TWENTY SIX (26) POSTS**  
**V/NO.160/2020**

**(CSG 8)**

### For appointment to this grade, a candidate must have:

- (i) a Bachelors of Medicine and Bachelors of Surgery (MB ChB) degree from a university recognized in Kenya;
- (ii) successfully completed one-year internship and Registered by the Kenya Medical practitioners and Dentists Board;
- (iii) a valid practicing license from the Kenya Medical Practitioners and Dentists Board; and
- (iv) good interpersonal and communication skills.

### **Duties and Responsibilities**

#### **Duties and responsibilities at this level will include:**

- (i) monitoring and providing medical care to patients visiting the hospital;
- (ii) admitting patients to the hospital for specialized care;
- (iii) giving medical education, explain tests and procedures to the patients;
- (iv) maintaining confidentiality and impartiality and keep up to date with medical development, new drugs, treatment and medication;
- (v) participating in Occupational Safety and Health Work programs;
- (vi) performing medical and surgical operations; and
- (vii) preparing and responding to emergencies and disasters.

### **REGISTERED NURSE III - ONE HUNDRED AND FIFTY ONE (151) POSTS (CSG 12) V/NO.161/2020**

#### **For appointment to this grade, a candidate must have:**

- (i) a Kenya Certificate of Secondary Education (KCSE) mean grade C with at least a C in Biology, English or Kiswahili and a C- in any other two (2) Science subjects;
- (ii) successfully completed three (3) years pre-service training at Kenya Medical Training College or any other recognized training institution and have been awarded the Kenya Registered Nurse or Kenya Registered Community Health Nurse Diploma or Kenya Registered Midwifery;
- (iii) Registration Certificate from the Nursing Council of Kenya; and
- (iv) a valid practicing license from Nursing Council of Kenya;

### **Duties and Responsibilities**

An officer at this level will work under the guidance and supervision of a senior officer. Specific duties and responsibilities at this level will include:

- (i) provision, supervision and planning or nursing care of patients at an outpatient department or wards in a hospital, Health Center and Dispensary;
- (ii) assessing patients' admission needs for nursing services;
- (iii) verifying and maintaining information relating to patients' admissions;
- (iv) keeping records of drugs and other supplies; and
- (v) guiding, supervising and counselling staff and performing routine clinical duties.

### **NUTRITION AND DIETETIC TECHNOLOGIST III - FIVE (5) POSTS (CSG 12) V/NO.162/2020**

#### **For appointment to this grade, a candidate must have:**

- (i) a Kenya Certificate of Secondary Education (KCSE) mean grade C with at least a C in Biology, English or Kiswahili and a C- in any other two (2) Science subjects;
- (ii) a Diploma in Community Nutrition, Clinical Nutrition or Nutrition and Dietetics from a recognized institution; and
- (iii) registered by the Council of the Institute of Nutritionists and Dieticians (CIND).

### **Duties and Responsibilities**

Duties and responsibilities at this level include:

- (i) implementing nutrition programmes;
- (ii) providing nutrition services in health care facilities;
- (iii) conducting nutrition assessments;
- (iv) collecting and compiling nutrition data;
- (v) providing nutrition health education and demonstrations;
- (vi) counselling of patients with specific nutritional needs;
- (vii) monitoring preparation of therapeutic feeds;
- (viii) implementing outpatient and inpatient supplementary and therapeutic feeding programmes;
- (ix) promoting maternal, infant and young children feeding programmes; and
- (x) providing micronutrient supplementation.

**REGISTERED CLINICAL OFFICER III - THIRTY TWO (32) POSTS (CSG 12)**  
**V/NO.163/2020**

**For appointment to this grade, a candidate must have:**

- (i) a Kenya Certificate of Secondary Education (KCSE) mean Grade C with at least a C in Biology, English or Kiswahili and a C- in any other two (2) Science subjects;
- (ii) successfully completed at least three (3) years pre-service training at Kenya Medical Training College or any other recognized Medical Training institution and have been awarded a Diploma in Clinical Medicine or its equivalent; and
- (iii) been registered by the Clinical Officers' Council; and
- (iv) a valid practicing license issued by Clinical Officers Council.

### **Duties and responsibilities**

An officer at this level will work under the guidance and supervision of an experienced Clinical Officer or Medical Officer. Duties and responsibilities at this level will include:

- (i) seeing and examining patients;
- (ii) diagnosing and treating patients' ailments at an outpatient department in a Hospital or Health centre;
- (iii) assisting in planning and conducting primary health care activities;
- (iv) giving support and health education to patients;
- (v) coaching students attached to hospitals and health centers; and
- (vi) supervising and counselling a small number of staff engaged on routine patient's care.

**REGISTERED PHYSIOTHERAPIST III - FIVE (5) POSTS (CSG 12)**  
**V/NO.164/2020**

**For appointment to this grade, a candidate must have:**

- (i) a Kenya Certificate of Secondary Education (KCSE) mean Grade C or above or its equivalent with passes in the relevant subjects;
- (ii) a Diploma in Physiotherapy from a recognized institution;

- (iii) a Certificate of registration from the Physiotherapy Council of Kenya (PCK); and
- (iv) a valid practicing license from Physiotherapy Council of Kenya (PCK).

### **Duties and Responsibilities**

Duties and responsibilities at this level will include:

- (i) providing Physiotherapy services to inpatients and outpatients at an outpatient unit / ward/ health institution;
- (ii) assessing patient needs including rehabilitation;
- (iii) verifying and maintaining information and records relating to patients;
- (iv) collecting, screening, assessing and providing therapeutic exercises ,manual therapy, electrotherapy and hydrotherapy as per the patients /clients formulated treatment plan;
- (v) sensitizing the community on physiotherapy services; and
- (vi) preparing periodic reports.

## **MEDICAL LABORATORY TECHNOLOGISTS - FIVE (5) POSTS (CSG 12) V/NO.165/2020**

### **For appointment to this grade, a candidate must have:**

- (i) a Kenya Certificate of Secondary Education (KCSE) mean Grade C (Plain) or its equivalent qualification with at least C in Biology or Biological Sciences, Chemistry or Physical Science, English or Kiswahili and C in Mathematics or Physics;
- (ii) a Diploma in Medical Laboratory Sciences from Kenya Medical Training College or any other institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board; and
- (iii) a Registration Certificate from the Kenya Medical Laboratory Technicians and Technologists Board;

### **Duties and Responsibilities:**

An officer at this level will work under the guidance and supervision of a more Senior Officer. Duties and responsibilities at this level will include:-

- (i) offering general diagnostic or other laboratory services in a Medical Laboratory, blood transfusion services or Division of Vector Borne Diseases; and
- (ii) any other duty as may be assigned by a competent authority.

## **PUBLIC HEALTH OFFICER - TEN (10) POSTS (CSG 12) V/NO.166/2020**

**For appointment to this grade, a candidate must have** a Diploma in either Environmental Health Science or Public Health Inspection from a recognized institution.

### **Duties and Responsibilities**

An officer at this level will work under the guidance and supervision of a Senior Officer. Duties and responsibilities at this level will include:

- (i) providing Environmental Health Extension services;
- (ii) mobilizing, sensitizing and advising communities on matters related to Environmental Health;
- (iii) referring health cases to health facilities;
- (iv) identifying environmental health issues at community level;
- (v) organizing community health days to advise the Public; and
- (vi) collecting and maintaining up to date services rendered.

**SOCIAL WORKER - THREE (3) POSTS**  
**V/NO.167/2020**

**(CSG 12)**

**For appointment to this grade, a candidate must have have:**

- (i) a Kenya Certificate of Secondary Education mean grade C or its equivalent qualification; and
- (ii) a Diploma in any of the following disciplines: Social Work, Sociology, Psychology, Anthropology, Mental Health or its equivalent qualifications from a recognized institution.

**Duties and Responsibilities**

An officer at this level will be a member of a Health team.

Specific duties and responsibilities at this level will include:

- (i) addressing the psychosocial effects as related to patients' diagnosis, prognosis and future resettlement;
- (ii) counseling patients especially in cases associated with pandemic diseases, mental illness, HIV/AIDS, epilepsy;
- (iii) extracting psychosocial information from the patient and observing casual factors which might be useful to the treatment plan; and
- (iv) implementation of patients' treatment programme and follow up on discharge.

**PSYCHOLOGIST - TEN (10) POSTS**  
**V/NO.168/2020**

**(CSG 10)**

**For appointment to this grade, a candidate must have** a Bachelors of Psychology or Bachelors of Counselling Psychology from a university recognized in Kenya.

**Duties and Responsibilities**

Duties and responsibilities at this level will include:

- (i) meeting with clients to identify problems such as Mental, Emotional and Behavioral;
- (ii) diagnosing existing or potential disorders;
- (iii) formulating a treatment program;
- (iv) monitoring clients' progress on regular basis; and
- (v) conducting research.

**RADIOGRAPHER/SONOGRAPHER – NINE (9) POSTS  
V/NO.169/2020**

**(CSG 12)**

**For appointment to this grade, a candidate must have:**

- (i) a Kenya Certificate of Secondary Education (KCSE) mean grade C (plain) with at least a C in Biology, English and C- in any other two (2) science subjects; and
- (ii) a Diploma in any of the following; Diagnostic Radiography/Medical Imaging Sciences, Ultrasound Computerized Tomography, Magnetic Resonance Imaging, Mammography, Nuclear Medicine, Radiation Therapy and Digital Medical Imaging equipment or its equivalent from a recognized institution.

**Duties and Responsibilities:**

Duties and responsibilities at this level will entail:

- (i) providing radiographic services to patients;
- (ii) ordering of supplies; and
- (iii) maintenance of patient records.

**SECRETARY/CEO  
PUBLIC SERVICE COMMISSION**