



PUBLIC SERVICE COMMISSION
Our Vision

"A citizen-centric public service".

Our Mission

"To reform and transform the public service for efficient and effective service delivery".

**RE- ADVERTISEMENT
VACANCIES IN THE UNIVERSAL SERVICE ADVISORY COUNCIL**

THE KENYA INFORMATION AND COMMUNICATIONS (AMENDMENT) ACT, 2013

THE KENYA INFORMATION AND COMMUNICATIONS ACT (No. 2 of 1998)

PURSUANT to Section 102K (7) of the Kenya Information and Communications (Amendment) Act, 2013, the Public Service Commission invites applications from suitably qualified candidates to fill the following positions: -

- | | | |
|-----------------|---|-----------------|
| (i) CHAIRPERSON | - | ONE (1) POSTS |
| (ii) MEMBER | - | EIGHT (8) POSTS |

Terms of service: three (3) years Contract (renewable once)

I. Requirements for Appointment

For appointment to the positions of Chairperson or Member of the Universal Service Advisory Council, a person must:

- (i) be a Kenyan citizen; and
- (ii) have knowledge or experience in the field of broadcasting; telecommunication; postal systems; Information Technology; Finance or any other relevant field.

Duties and Responsibilities

The role of the Universal Service Advisory Council is to:

- (i) advise the Communications Authority of Kenya;
- (ii) provide strategic policy guidance for the administration and implementation of the Universal Service Fund; and
- (ii) perform any other functions as the Board may assign from time to time.

II. INTERESTED APPLICANTS ARE REQUIRED TO NOTE:

- (i) *That those who applied earlier need not apply*
- (ii) Shortlisted candidates will be required to present **originals** of the following documents during the interviews;
 - (a) National Identity Card;
 - (b) Academic and Professional Certificates and transcripts;
 - (c) Any other supporting documents and testimonials; and
 - Valid and current clearances from the following bodies:
 - Kenya Revenue Authority;
 - Ethics and Anti-Corruption Commission;
 - Higher Education Loans Board;
 - Any of the Registered Credit Bureaus; and
 - Directorate of Criminal Investigations (Police Clearance Certificate).
- (iii) submit recommendations from relevant professional bodies (where applicable).
- (iv) note that names of all applicants and the shortlisted candidates shall be published in the print media and on the Public Service Commission's website www.publicservice.go.ke after the closure of the advert.

III. HOW TO APPLY

- (i) Applications may be made by
 - (a) any qualified person; or
 - (b) any person, organization or group of persons proposing the nomination of any qualified person
- (ii) Applicants may submit manual (hard copy) or electronic (online) applications.
- (iii) All applications should be submitted together with detailed curriculum vitae, a copy of ID/Passport, copies of academic certificates, testimonials and any other relevant supporting documents.
- (iv) Manual applications should be submitted in a sealed envelope clearly marked: **“Application for Chairperson, Universal Service Advisory Council”** or **“Application for Member, Universal Service Advisory Council”** and delivered to:

**THE SECRETARY/CEO
PUBLIC SERVICE COMMISSION
4th Floor COMMISSION HOUSE
P.O. BOX 30095-00100
NAIROBI**

- (v) Online applications may be submitted via email to usac2020@publicservice.go.ke

Further information can be obtained from the Commission's website:

www.publicservice.go.ke

All applications should reach the Public Service Commission on or before **29th June 2020** latest by **5.00 p.m.** (East African Time).

**SECRETARY/CEO
PUBLIC SERVICE COMMISSION**