

REPUBLIC OF KENYA



MINISTRY OF DEFENCE

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ULINZI HOUSE
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NAIROBI, KENYA

When replying please quote:

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19th October, 2017

All Principal Secretaries

The Secretary/Chief Executive Officer, PSC (K)

The Solicitor General & Department of Justice

The Comptroller of State House

The Principal Administrative Secretary, Office of the Deputy President

The Inspector General, National Police Service

The Clerk, National Assembly

The Vice Chief of Defence Forces

All Heads of Departments

INTERNAL ADVERTISEMENT FOR VACANT POSTS IN THE MINISTRY OF DEFENCE

Applications are invited from suitably qualified serving officers in the Civil Service for the positions detailed below.

Interested and qualified officers are requested to make their applications by submitting one completed application Form PSC 2 (Revised 2016), together with certified copies of letter of appointment/promotion to the present substantive grade, academic and professional certificates. The application form may be downloaded from the Public Service Commission website www.publicservice.go.ke.

Completed applications should be sent to:

**THE CABINET SECRETARY
MINISTRY OF DEFENCE
P O BOX 40668-00100
NAIROBI**

OR

Hand delivered at Ulinzi Gate, off Lenana Road on or before **13th November, 2017**.

Note that only shortlisted and successful candidates will be contacted.

Designation	Job Group	No. of Posts	Vacancy No.
Senior Principal Lecturer	P	1	1/2017
Senior Lecturer	M	1	2/2017
Lecturer I	L	1	3/2017
Chief Superintendent, Mechanical	M	2	4/2017
Chief Superintendent, Electrical	M	2	5/2017
Senior Charge Hand (Building)	J	5	6/2017
Senior Charge Hand, Mechanical	J	10	7/2017
Senior Charge Hand, Electrical	J	5	8/2017
Senior Charge Hand, Tailor	J	5	9/2017
Principal Hospitality Officer	N	1	10/2017
Chef	J	14	11/2017
Senior Registered Nurse	L	15	12/2017
Senior Enrolled Nurse I	L	14	13/2017
Registered Nurse	K	2	14/2017
Senior Enrolled Nurse II	K	2	15/2017
Chief Printer	M	1	17/2017

DETAILS OF THE POSTS

I. VACANCY NO. 1/2017

SENIOR PRINCIPAL LECTURER – JOB GROUP ‘P’ – ONE (1) POST

Basic Salary:	Ksh. 81,940 – 109,800 p.m. (Job, Group ‘P’)
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 12,000
Leave allowance:	(Once yearly) Ksh 10,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and Responsibilities

Duties and responsibilities at this level will include preparing schemes of work, lesson plans, teaching materials and aids, instructing in areas of specialization in accordance with the syllabus, preparing records of work, coordinating the setting, moderation and marking of

internal examinations, preparing trainee assessment reports, supervising and assessing practical projects for trainees, guiding and counselling trainees, analysing trainees performance reports, reviewing and developing curricula and training methods, carrying out research on emerging trends in technical training, inducting newly recruited lecturers, and monitoring and evaluating training programmes. In addition, the officer may be deployed to head basic engineering training, advanced engineering training or information technology training.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Principal Lecturer for a minimum period of three (3) years;
- (ii) Bachelors degree in any of the following disciplines:- Entrepreneurship; Science (Maths, Physics and Chemistry); Education (Maths, Physics and Chemistry), Engineering (Mechanical, Plant, Aeronautical, Automotive, Electrical and Electronics, Electronics, Instrumentation and Control, Radio, Radar, Telecommunications, Production, Mechatronics and Chemical); Meteorology; Science (Computer Studies, Computer Science, Information Technology and Information Studies, Industry, Energy, Mechanics and Materials Science); Education in Technology Education (Mechanical technology, Power Mechanics and Automotive Technology, Electrical and Electronics Technology and Computer Technology); or its equivalent qualification from a recognised institution.
- (iii) Masters Degree in any of the following disciplines:- Entrepreneurship; Science (Maths, Physics and Chemistry), Science Education (Maths, Physics and Chemistry); Engineering (Mechanical, Plant, Aeronautical, Automotive, Electrical and Electronics, Electronics, Instrumentation and Control, Radio, Radar, Telecommunications, Production, Mechatronics, Thermofluids and Chemical); Science (Computer Studies, Computer Science, Information Technology and Information Studies, Industry, Energy, Mechanics and Materials Science) or its equivalent qualification from a recognised institution;

OR

Master of Philosophy in Technology Education (Mechanical and Automotive Technology, Electrical and Electronics Technology and Computer Technology) or its equivalent qualification from a recognised institution;

- (iv) Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;

- (v) Certificate in computer application skills from a recognised institution; and
- (vi) demonstrated merit and ability as reflected in work performance and results.

2. VACANCY NO. 2/2017

SENIOR LECTURER – JOB GROUP ‘M’ – ONE (1) POST

Basic Salary:	Ksh. 44,750 – 59,860 p.m. (Job, Group ‘M’)
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 8,000
Leave allowance:	(Once yearly) Ksh 6,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and Responsibilities

Duties and responsibilities at this level will include preparing schemes of work, lesson plans, teaching materials and aids, instructing in areas of specialization in accordance with the syllabus, preparing records of work, setting, administering and marking course work and examinations, moderating internal examinations, supervising and assessing practical projects for trainees, preparing trainee performance reports, guiding and counselling trainees, inducting newly recruited lecturers. In addition, the officer may be deployed to head an academic department.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Lecturer I for a minimum period of three (3) years;
- (ii) Bachelors degree in any of the following disciplines:- Entrepreneurship; Science (Maths, Physics and Chemistry); Education (Maths, Physics and Chemistry), Engineering (Mechanical, Plant, Aeronautical, Automotive, Electrical and Electronics, Electronics, Instrumentation and Control, Radio, Radar, Telecommunications, Production, Mechatronics and Chemical); Meteorology; Science (Computer Studies, Computer Science, Information Technology and Information Studies, Industry, Energy, Mechanics and Materials Science); Education in Technology Education (Mechanical technology, Power Mechanics and Automotive Technology, Electrical and Electronics Technology and Computer Technology); or its equivalent qualification from a recognised institution.
- (iii) Certificate in Training of Trainers Course lasting not less than two (2) weeks from a recognised institution;

OR

Certificate in Instructors Induction Course lasting not less than four (4) weeks from Defence Forces School of Higher Education (DEFSHE);

OR

Defence Instructional Techniques (DIT) lasting not less than two (2) weeks from Defence Forces School of Higher Education (DEFSHE);

- (iv) Certificate in computer application skills from a recognised institution; and
- (v) shown merit and ability as reflected in work performance and results.

3. VACANCY NO. 3/2017

LECTURER I – JOB GROUP ‘L’ – ONE (1) POST

Basic Salary:	Ksh.39,110 – 49,180 p.m. (Job, Group ‘L’)
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 5,000
Leave allowance:	(Once yearly) Ksh 6,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and Responsibilities

Duties at this level will involve preparing schemes of work, lesson plans, teaching materials and aids, instructing in areas of specialization in accordance with the syllabus, preparing records of work, setting, administering and marking course work and examinations, participating in course subject moderation panels, preparing trainee assessment reports, supervising and assessing practical projects of trainees, guiding and counselling trainees. In addition, the officer may be attached to a relevant technical department or project for on-the-job training.

Requirements for Appointment

For promotion to this grade, an Officer must have:

- i. Served in the grade of Lecturer II for a minimum period of three (3) years;
- ii. Bachelor’s degree in any of the following disciplines:-
Entrepreneurship; Science (Maths, Physics and Chemistry);
Education (Maths, Physics and Chemistry), Engineering

(Mechanical, Plant, Aeronautical, Automotive, Electrical and Electronics, Electronics, Instrumentation and Control, Radio, Radar, Telecommunications, Production, Mechatronics and Chemical); Meteorology; Science (Computer Studies, Computer Science, Information Technology and Information Studies, Industry, Energy, Mechanics and Materials Science); Education in Technology Education (Mechanical technology, Power Mechanics and Automotive Technology, Electrical and Electronics Technology and Computer Technology); or its equivalent qualification from a recognised institution.

- (ii) Training of Trainers Course lasting not less than two (2) weeks from a recognised institution;

OR

Instructors Induction Course lasting not less than four (4) weeks from Defence Forces School of Higher Education (DEFSHE);

OR

Defence Instructional Techniques (DIT) lasting not less than two (2) weeks from Defence Forces School of Higher Education (DEFSHE);

- (iii) Certificate in computer application skills from a recognised institution; and
- (iv) Shown merit and ability as reflected in work performance and results.

4. VACANCY NO. 4/2017

CHIEF SUPERINTENDENT (MECHANICAL) JOB GROUP 'M'-TWO(2) POSTS

Basic Salary:	Ksh. 44,750 – 59,860 p.m. (Job, Group 'M')
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 8,000
Leave allowance:	(Once yearly) Ksh 6,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and Responsibilities

An officer at this level will be responsible for the supervision of the design section. The officer will also be responsible for the preparation of tender documents, budget control, and implementation of new working techniques. The officer will be responsible to the Principal Superintendent (Mechanical) for planning, co-ordination of technical operations in the workshop, training

and staff development and supervision of personnel. At this level the officer will be deployed in the central workshop or may head a provincial workshop.

(b) Requirements for Appointment

(i) served in the grade of Senior Superintendent (Mechanical) or comparable and relevant position in the Public Service for at least three (3) years;

(ii) a Diploma in Mechanical Engineering or Mechanical Technician Certificate Part III or equivalent and relevant qualification from a recognized institution;

(iii) attended a Supervisory Management Course lasting not less than four (4) weeks from a recognized institution; and

(iv) shown merit and ability as reflected in work performance and results.

5. VACANCY NO. 5/2017

CHIEF SUPERINTENDENT (ELECTRICAL) JOB GROUP 'M' – TWO (2) POSTS

Basic Salary:	Ksh. 44,750 – 59,860 p.m. (Job, Group 'M')
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 8,000
Leave allowance:	(Once yearly) Ksh 6,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and Responsibilities

An officer at this level may be deployed in a unit/design office. Specific duties will involve the supervision of inspections; maintenance of electrical installations in public buildings and Government quarters; commissioning, testing and maintenance of electrical controls related to fire-detection equipment, cookers, water-heaters, general domestic appliances, power generating plants and machinery, catering equipment and low/medium voltage distribution system; undertaking field activities including surveys, commissioning and acceptance of electrical equipment; assessment of equipment performance and making recommendations where necessary for replacement of unserviceable equipment. The officer will also supervise staff working under him/her.

In addition, an officer may be deployed in a design office where work will involve preparation of design drawings and preparing estimates for electrical installations for supply of power to public buildings, hospitals and other institutions in consultation with Electrical Engineer.

(b) Requirements for Appointment

- (i) serviced in the grade of Senior Superintendent (Electrical) or comparable and relevant position in the Public Service for at least three (3) years;
- (ii) a Diploma in Electrical Engineering or Electrical Technician Certificate Part III or equivalent and relevant qualification from a recognized institution; and
- (iii) shown merit and ability as reflected in work performance and results.

6. VACANCY NO. 6/2017

SENIOR CHARGEHAND (BUILDING - *Mason, Carpenter, Plumber*) – JOB GROUP ‘J’ – FIVE (5) POSTS

Basic Salary:	Ksh. 27,680 – 32,920 p.m. (Job, Group ‘J’)
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 4,000
Leave allowance:	(once yearly) Ksh 4,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and Responsibilities

Chargehands in line with their area of specialization. Duties at this level will entail preparation of schedules; improvement, repair and maintenance; managing and maintenance of workshops; supervising, training and guiding other staff.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Chargehand or in a comparable and relevant position in the Public Service for at least three (3) years;
- (ii) demonstrated ability to organise works, train and supervise junior staff; and
- (iii) shown merit and ability in work performance and results.

7. VACANCY NO. 7/2017

SENIOR CHARGEHAND (MECHANICAL - *MVM, MVE, Fitter, Welder, Spray Painter, Panel Beater, Upholstery*)- JOB GROUP ‘J’ - TEN (10) POSTS

Basic Salary:	Ksh. 27,680 – 32,920 p.m. (Job, Group ‘J’)
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 4,000
Leave allowance:	(once yearly) Ksh 4,000

Terms of Service: Permanent & Pensionable.

(a) Duties and Responsibilities

Chargehands in line with their area of specialization. Duties at this level will entail preparation of schedules; improvement, repair and maintenance; managing and maintenance of workshops; supervising, training and guiding other staff.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Chargehand or in a comparable and relevant position in the Public Service for at least three (3) years;
- (ii) demonstrated ability to organise works, train and supervise junior staff; and
- (iii) shown merit and ability in work performance and results.

8. VACANCY NO. 8/2017

SENIOR CHARGEHAND (ELECTRICAL) – JOB GROUP ‘J’- FIVE (5) POSTS

Basic Salary:	Ksh. 27,680 – 32,920 p.m. (Job, Group ‘J’)
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 4,000
Leave allowance:	(once yearly) Ksh 4,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and Responsibilities

An officer at this level will be the overall in-charge of the Artisans and Chargehands in line with their area of specialization. Duties at this level will entail preparation of schedules; improvement, repair and maintenance; managing and maintenance of workshops; supervising, training and guiding other staff.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Chargehand or in a comparable and relevant position in the Public Service for at least three (3) years;
- (ii) demonstrated ability to organise works, train and supervise junior staff; and
- (iii) shown merit and ability in work performance and results.

9. VACANCY NO. 9/2017

SENIOR CHARGEHAND (BUILDING – *Mason, Carpenter, Plumber*) – JOB GROUP ‘J’- FIVE (5) POSTS

Basic Salary:	Ksh. 27,680 – 32,920 p.m. (Job, Group ‘J’)
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 4,000
Leave allowance:	(once yearly) Ksh 4,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and Responsibilities

Chargehands in line with their area of specialization. Duties at this level will entail preparation of schedules; improvement, repair and maintenance; managing and maintenance of workshops; supervising, training and guiding other staff.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Chargehand or in a comparable and relevant position in the Public Service for at least three (3) years;
- (ii) demonstrated ability to organise works, train and supervise junior staff; and
- (iii) shown merit and ability in work performance and results.

10. VACANCY NO. 10/2017

PRINCIPAL HOSPITALITY OFFICER – JOB GROUP ‘N’ – ONE (1) POST

Basic Salary:	Ksh. 51,660 – 69,990 p.m. (Job, Group ‘N’)
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 8,000
Leave allowance:	(Once yearly) Ksh 6,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and Responsibilities

An officer at this level will be deployed either in the housekeeping, kitchen or service area. Duties and responsibilities will involve: directing the daily operations of hospitality Services; ensuring compliance of regulatory/statutory regulations by all staff working Under him/her; infection control; supervision of staff working under him/her; developing an environmental policy and ensuring adherence by all staff; and ensuring fire and evaluation drills are carried out frequently.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Chief Hospitality Officer for at least three (3) years;
- (ii) Bachelor's degree in either Hotel and Catering Management or Hotel and Hospitality Management or its equivalent qualification from a recognized institution;

OR

Diploma in either of the following disciplines; Catering and Hotel Management; Housekeeping and Front Office Management; Food and Beverage Production and Service or Hospitality Management or its equivalent qualification from a recognized institution;

- (iii) attended a Senior Management Course or a Management Skills Development Course Lasting not less than four weeks from a recognized institution (for Diploma holders);
- (iv) attended Senior Management Course from a recognized institution (for Degree holders);
- (v) Certificate in computer applications;
- (vi) demonstrated ability and merit as reflected in work performance and results.

11. VACANCY NO. 11/2017

CHEF – JOB GROUP ‘J’ – FOURTEEN (14) POSTS

Basic Salary:	Ksh. 27,680 – 32,920 p.m. (Job, Group ‘J’)
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 4,000
Leave allowance:	(once yearly) Ksh 4,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and Responsibilities

Duties and responsibilities at this level will entail: efficient and proper organization and management of food production services; ensuring that all raw foods to be used in production are assembled in good time; issuing dry goods from the store; taking stock monthly; receiving fresh produce and checking for required specifications; ensuring proper placement of food in the buffet service; following up on work orders for defective equipment; ensuring proper use of equipment; reviewing menus as necessary; identifying staff for training; and carrying out on-the-job training for staff.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) satisfactorily served in the grade of Assistant Chef for at least three (3) years; and

(ii) demonstrated knowledge and skills in institutional food preparation.

12. VACANCY NO. 12/2017

SENIOR REGISTERED NURSE, JOB GROUP 'L' – FIFTEEN (15) POSTS

Basic Salary:	Ksh. 39,110 – 49,180 p.m. (Job, Group 'L')
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 5,000
Leave allowance:	(Once yearly) Ksh 6,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing, planning, implementing nursing interventions and evaluating patient's outcomes; providing appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses (IMAI), immunization and reproductive health; providing health education and counselling to patients/clients and community on identified health needs; referring patients and clients appropriately; facilitating patients' admission and initiating discharge plans; maintaining records on patients/clients health condition and care; ensuring tidy and safe clinical environment; conducting home visits; conducting nursing teaching and assessment of nursing staff and students; evaluating healthcare outcomes on patients/clients and preparing individualized report; conducting assessment of school' health needs; planning, implementing interventions and preparing periodic reports; conducting occupational health needs assessment and making appropriate recommendations; managing a health service delivery unit; ensuring effective utilization and safety of assigned medical supplies and equipment; and implementing recommendations of research findings for improvement of nursing care.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Registered Nurse I for a minimum period of three (3) years:
- (ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- (iii) Registration Certificate issued by the Nursing Council of Kenya;
- (iv) valid practising license from the Nursing Council of Kenya;

(v) Certificate in computer application skills from a recognized institution; and

(vi) Shown merit and ability as reflected in work performance and results.

13. VACANCY NO. 13/2017

SENIOR ENROLLED NURSE I, JOB GROUP 'L' – FOURTEEN (14) POSTS

Basic Salary:	Ksh. 39,110 – 49,180 p.m. (Job, Group 'L')
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 5,000
Leave allowance:	(Once yearly) Ksh 6,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and responsibilities

Duties and responsibilities at this level will entail: assessing patients and clients and establishing health care needs; planning and implementing nursing care interventions based on patients'/clients' health needs; providing health education and counselling on identified health and socio-economic needs to patients' admission and discharge in a health facility; ensuring a tidy and safe clinical environment; ensuring safe custody of in-patients belongings; maintaining records on patients/clients personal and health condition/care; conducting assessment of school health needs planning, implementing, interventions and preparing periodic reports; conducting occupational health needs assessment, planning, implementing, evaluating, making recommendations and preparing periodic reports; providing appropriate healthcare services including immunization, reproductive health; guiding and orienting staff, students and health personnel; and carrying out health outreach activities.

(b) Requirements of Appointment

For appointment to this grade, an officer must have;

(i) Served in grade of Senior Enrolled Nurse II for a minimum period of three (3) years;

(ii) Certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled Psychiatric Nurse or Enrolled Nurse/Midwife from a recognized training institution;

(iii) Enrolment Certificate issued by the nursing Council of Kenya;

(iv) Valid practicing license from Nursing Council of Kenya;

(v) Certificate in computer application skills from a recognized institution; and

(vi) Shown merit and ability as reflected in work performance and results.

14. VACANCY NO. 14/2017

REGISTERED NURSE I, JOB GROUP 'K' – TWO (2) POSTS

Basic Salary:	Ksh. 34,260 – 44,750 p.m. (Job, Group 'K')
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 5,000
Leave allowance:	(Once yearly) Ksh 4,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing, planning, implementing nursing interventions and evaluating patient's outcomes; diagnosing common health conditions; providing appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses (IMAI), immunization and reproductive health; providing health education and counselling to patients/clients and community on identified health needs; referring patients and clients appropriately; facilitating patients' admission and initiating discharge plans; maintaining records on patients/clients health condition and care; ensuring a tidy and safe clinical environment; collecting and collating data for research; evaluating healthcare outcomes on patients/clients and preparing individualized reports; conducting assessment of schools health needs; planning, implementing interventions and preparing periodic reports; and identifying occupational health needs and making appropriate recommendations.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) Served in the grade of Registered Nurse II for a minimum period of three (3) years;
- (ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/ Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- (iii) Registration Certificate issued by the Nursing Council of Kenya;
- (iv) Valid practicing license from the Nursing Council of Kenya;
- (v) Certificate in computer application skills from a recognized institution; and

(vi) Shown merit and ability as reflected in work performance and results.

15. VACANCY NO. 15/2017

SENIOR ENROLLED NURSE II JOB GROUP 'K' – TWO (2)

Basic Salary:	Ksh. 34,260 – 44,750 p.m. (Job, Group 'K')
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 5,000
Leave allowance:	(Once yearly) Ksh 4,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing patients and clients and establishing health care needs; planning and implementing nurse care interventions based on patients'/clients' health needs; providing health education and counselling on identified health and social-economic needs to patients' admission and discharge in a health facility; making appropriate discharge plan for patients; ensuring a tidy and safe clinical environment; ensuring safe custody of in-patients belongings; maintaining records on patients/clients personal and health condition/care; conducting assessment of school health needs; planning, implementing interventions and preparing periodic reports; conducting occupational health needs assessment; providing appropriate healthcare services including immunization, reproductive health needs assessments; providing appropriate healthcare services including immunization, reproductive health; guiding and orienting staff and students; and carrying out health outreach activities.

(b) Requirements of Appointment

For appointment to this grade, an officer must have:

- (i) Served in the grade of Enrolled Nurse I for a minimum period of three (3) years;
- (ii) Certificate in any of the following disciplines: Kenya Enrolled Nurse;
- (iii) Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled Psychiatric Nurse or enrolled Nurse/Midwife from a recognized training institution;
- (iv) Enrollment Certificate issued by the Nursing Council of Kenya;
- (v) Valid practicing license from Nursing Council of Kenya;
- (vi) Certificate in computer application skills from a recognized institution; and;
- (vii) Shown merit and ability as reflected in work performance and results.

16. VACANCY NO. 16/2017

CHIEF SUPERINTENDENT PRINTER JOB GROUP 'M' – ONE (1) POST

Basic Salary:	Ksh. 44,750 – 59,860 p.m. (Job, Group 'M')
House allowance:	Paid according to the station of deployment
Commuter allowance:	Ksh 8,000
Leave allowance:	(Once yearly) Ksh 6,000
Terms of Service:	Permanent & Pensionable.

(a) Duties and Responsibilities

A Chief Superintendent Printer will be responsible for the general supervision of a printing unit.

Duties and responsibilities entails monitoring all jobs in the section; preparing work schedules sheets, preparing machine, loading schedules for letterpress and litho; reporting faulty machines; handling or proof-reading classified jobs; ensuring quality control and identifying staff for training.

(c) Requirements for Appointment

For appointment to this grade, an officer must have:-

(i) served in the grade of Senior Printer or in a comparable and relevant position in the Public Service for a minimum period of three (3) years;

(ii) Bachelors degree in any of the following disciplines:- Technology in printing, Philosophy in Printing, Printing Administration, printing Technology, engineering and Printing Technology, Print Media Management, Security Printing Technology or Publishing from a recognized institution;

OR

Diploma in Printing Technology from a recognized institution; and Supervisory Skills course lasting not less than two (2) weeks from a recognized institution;

OR

City and Guilds of London Institute Certificate in Printing from a recognized institution; and Supervisory Skills course lasting not less than two (2) weeks from a recognized institution;

(iii) certificate in computer applications; and

(iv) demonstrated merit and shown ability as reflected in work performance and results.

PLEASE NOTE

- Only shortlisted and successful candidates will be contacted.
- Shortlisted candidates shall be required to produce original academic and professional certificates during the interviews.

Please bring this information to the attention of officers working under you. A copy of the advertisement is also placed on the Ministry's website www.mod.go.ke.

Jane O. Aseka
FOR: PRINCIPAL SECRETARY