



## **PUBLIC SERVICE COMMISSION**

### **Our Vision**

*"A citizen-centric public service"*

### **Our Mission**

*"To reform and transform the public service for efficient and effective service delivery"*

## **CALL FOR APPLICATIONS FOR THE POSITION OF SOLICITOR-GENERAL IN THE OFFICE OF THE ATTORNEY GENERAL**

Pursuant to the provisions of Section 9 of the Office of Attorney-General Act No.49 of 2012 the Public Service Commission hereby invites applications from suitably qualified persons for the position of Solicitor-General.

### **For appointment to this position, a person should:**

- (i) Be a citizen of Kenya;
- (ii) Hold a law degree from a recognized university, or is an advocate of the High Court of Kenya, or possess an equivalent qualification in a common-law jurisdiction;
- (iii) Have at least ten (10) years' experience as a distinguished academic or legal practitioner or such experience in other relevant legal field; and
- (iv) Have a high moral character, integrity and impartiality.

### **In addition to the above requirements, a candidate should have the following key competencies:-**

- (i) Have demonstrable leadership and management capacity including knowledge of financial management and strategic people management;
- (ii) Creativity, innovativeness and problem solving skills;
- (iii) Resource management, administrative and supervisory skills;
- (iv) Demonstrable planning and organizational skills; and
- (v) Meet the requirements of Chapter Six of the Constitution on leadership and integrity.

### **Duties and Responsibilities**

Duties and responsibilities of this position will entail:-

- i. Being the Accounting and Authorised Officer of the State Law Office;
- ii. Implementing Government policies and the strategic plan for the State Law Office;
- iii. Developing and implementing an effective performance management system;

- iv. Ensuring efficient and effective utilization of financial, human and other resources in the State Law Office and submitting regular statutory reports as required;
- v. Organizing, co-ordinating and managing the administrative and legal functions of the office;
- vi. Assisting the Attorney-General in the performance of his duties as the Principal Legal Advisor to the Government;
- vii. Conducting or assigning and supervising all court cases including appeals or petitions on behalf of the Attorney-General;
- viii. Formulating and ensuring implementation of development strategies for Government Legal Services;
- ix. Being responsible for the discipline of State Counsel and other members of staff of the Office (subject to Article 234 of the Constitution);
- x. Undertaking duties of alternate Chairperson of the Disciplinary Tribunal;
- xi. Performing duties of alternate Chairperson of the College of Arms;
- xii. Performing duties as a member of the Council of Legal Education;
- xiii. Co-ordinating the attachment of candidates for pupillage in the office;
- xiv. Promoting the values and principles spelt out in Articles 10 and 232 of the Constitution in the operations of the State Law Office; and
- xv. Performing such other duties as may be conferred by law or otherwise assigned to the Solicitor-General by the Attorney-General.

### **Terms of Service**

The Solicitor General will serve on contract for a period of five (5) years. The salary and other benefits attached to this position will be as determined by the Salaries and Remuneration Commission.

### **Note:**

- (i) The names of all applicants and shortlisted candidates will be published in the print media and the Commission's website [www.publicservice.go.ke](http://www.publicservice.go.ke).
- (ii) Applicants should attach **current** clearances from the following bodies:
  - (a) Kenya Revenue Authority;
  - (b) Higher Education Loans Board;
  - (c) A Registered Credit Reference Bureau;
  - (d) Directorate of Criminal Investigations (Police Clearance Certificate);
  - (e) Printed Online Self-declaration Application Acknowledgement Receipt or a Self-Declaration Form duly stamped by the Ethics and Anti-Corruption Commission;
  - (f) Clearance from the Law Society of Kenya; and
  - (g) Clearance from the Advocates Complaints Commission.

### **MODE OF APPLICATION**

- (a) The application should be submitted together with detailed curriculum vitae, a copy of ID/Passport, copies of academic certificates, testimonials and any other relevant supporting documents.
- (c) Application should be submitted in a sealed envelope clearly marked "**Application for position of Solicitor General**" and addressed and delivered to:

**The Secretary/CEO,  
Public Service Commission,  
Commission House,  
P.O. Box 30095-00100  
NAIROBI.**

All applications should reach the Commission, on or before 14<sup>th</sup> November, 2022 (latest 5.00 p.m.)

**AMB. ANTHONY M. MUCHIRI, CBS  
CHAIRPERSON  
PUBLIC SERVICE COMMISSION**